

TERM OF REFERENCE (ToR)

FOR THE RECRUITMENT OF 2024 OASIS PROGRAM

GENERAL INFORMATION

Post Title: Recruitment of 2024 OASIS interns

Host Organization: International Fund for Agricultural Development

Host Department/Division: External Relations and Governance Department (ERG)
Global Engagement, Partnership and Resource Mobilization
Division (GPR)

Duty Station: In IFAD HQ in Rome

*subject to change according to world-wide COVID-19 situation

Expected Places of Travel: N.A.

Duration: 6 months

Expected Start Date: During early July 2024

JOB DESCRIPTION

1. SCOPE OF ASSIGNMENT

- **Type of assignment:**

Partnership

- **Specific Description:**

Under the direct supervision of the Partnership Officer of the Global Engagement, Partnership and Resource Mobilization (GPR) Division of IFAD, and in close collaboration with all the Division's Partnership Officers, the incumbent will perform the following duties:

- Conduct research on development cooperation and strategic priorities of selected Member States partners in Asia and the Pacific region;
- Provide support to the preparation and organization of events (i.e. workshops, conferences, career seminars and trainings) as well as support to the coordination of various meetings with IFAD's strategic partners;
- Provide support to the development of effective communication material (i.e. brochures, PowerPoint presentations, factsheets, GPR website) for partnership support;
- Provide support in the preparation of Member States Country Briefs and Talking Points in view of Senior Management official travels/meetings/participation in events;
- Provide support in the preparation of senior management's mission to Member States
- Perform any other duties relevant to the incumbent's academic background as required to support GPR initiatives and activities

2. EXPECTED DURATION OF ASSIGNMENT

6 months

3. QUALIFICATION/EXPERIENCE

The successful offer or shall meet the following minimum criteria:

EDUCATION

- Completion of the second year of university or equivalent institutions

EXPERIENCE

- Experiences in conducting researches/writing papers is preferable

LANGUAGE

- English (Excellent)
- Any additional knowledge in other languages will be appreciated.

FUNCTIONAL COMPETENCIES

- Teamwork
- Communication

Core Competencies

- Developing the business
- Achieving results
- Working with others